

OCCUPATIONAL HEALTH AND SAFETY POLICY

Title: Occupational Health and Safety Policy

Date: 2 March 2020

Date Reviewed: 4 February 2020

Next Review Date: February 2021

1. INTRODUCTION

Vital Chemical is committed to providing and maintaining a safe and healthy workplace for all workers (including contractors and volunteers) as well as clients, visitors and members of the public. Hazards and risks to health and safety will be eliminated or minimised, as far as is reasonably practicable.

The responsibility for managing health and safety ultimately rests with the person in control of the business or undertaking (PCBU), directors and management. Workers also have important responsibilities for health and safety in the workplace.

We are committed to complying with the *Work Health and Safety Act 2011*, the *Work Health and Safety Regulation 2011*, codes of practice and other safety guidance material.

Management will:

- Ensure the business complies with all legislation relating to health and safety
- Eliminate or minimise all workplace hazards and risks as far as is reasonably practicable
- Provide information, instruction and training to enable all workers to work safely
- Supervise workers to ensure work activities are performed safely
- Consult with and involve workers on matters relating to health, safety and wellbeing
- Provide appropriate safety equipment and personal protective equipment
- Provide a suitable injury management and return to work program
- Review the Vital Chemical Safety Management System annually

Workers will:

- Take reasonable care for their own health and safety
- Follow safe work procedures, instructions and rules
- Participate in safety training
- Report health and safety hazards
- Report all injuries, incidents and near misses
- Use safety equipment and personal protective equipment as instructed

2. POLICY OBJECTIVES AND TARGETS

1. To provide a safe and healthy work environment that is free from workplace injury and illness.
 - Reduce the LTRIFR rate to below 5%
2. To identify, assess and implement control measures for workplace hazards and risks within our control (so far as reasonably practicable).
 - Risk Register to be established and completed
3. To pro-actively facilitate communication with all staff (including managers, supervisors and workers) concerning updates on WHS outcomes and initiatives.
 - Monthly email with newsletter to be sent out to employees

An OHS Plan will be developed in Sperm for achieving objectives and targets specified in the OHS Policy.

Authorised by: Letiscia Xavier – Director Vital Chemical Pty Ltd


